



**CITY OF SAN ANTONIO
JOB ANNOUNCEMENT
111 Plaza De Armas, San Antonio, Texas 78205
Phone No. (210) 207-8108 Job Line (210) 207-7280**

CHIEF TECHNOLOGY OFFICER

The Chief Technology Officer (CTO) exercises initiative and independent judgment as the leader of the Information Technology & Services Department (ITSD) for the City of San Antonio. The CTO provides information and technology services to other City departments and develops and implements, with the approval of the City Manager's Office, the City's technological strategic plan in support of overall goals and objectives. The CTO reports directly to the Chief Information Officer, and exercises supervision over ITSD management, professional, technical, and administrative staff.

The ideal candidate should possess: advanced leadership and management skills, with proven ability to oversee teams of managerial and professional staff; ability to implement and administer departmental goals, objectives, and procedures; ability to analyze problems, provide alternatives, and identify solutions in support of established goals; ability to oversee and effectively manage a large professional, technical and administrative staff; ability to work well with executive team, departmental staff, third-party providers and consultants in achieving departmental and Citywide technological goals; and ability to effectively implement approved programs and initiatives in a timely and cost-effective manner.

Essential job functions include, but are not limited to, the following:

1. Direct and manage the Information Technology & Services Department, by formulating strategy to improve service and enhance security while effectively managing cost; regularly evaluate existing technology and recommend changes to increase efficiency and improve ease of use; and interact with both internal and external clients to ensure quality service;
2. Plan, direct, and coordinate, through subordinate-level staff, the department work plan; meet with management staff to identify and resolve problems; assign projects and programmatic areas of responsibility; and review and evaluate work methods and procedures;
3. Direct the management, maintenance and support of the IT Infrastructure to provide service and support to users by providing advice on evaluation, selection, implementation and maintenance of information systems; oversee the development and maintenance of a disaster recovery plan and ensure all systems are secure.
4. Evaluate and assess new hardware and software technology; develop requests and review all bids for data, voice, hardware and software to ensure procurement of a workable, cost-effective solution; review and approve implementation of selected products; provide guidance in the evaluation of business needs to attain innovative IT systems and solutions that streamline operations and administration;

Required Education and Experience includes:

Bachelor's Degree from an accredited college or university with major coursework in Computer Science, Information Systems, or a related field, and ten (10) years of increasingly responsible professional experience in the field of information systems, including six (6) years of managerial or supervisory responsibility, or equivalent combination of education and experience.

Miscellaneous Requirements include:

A valid Class "C" Texas Driver's License or ability to obtain a valid Class "C" Texas Driver's License within thirty (30) days after becoming a resident of the State of Texas; submission to pre-employment drug testing with a verified negative result, and comprehensive background check as a condition of employment.

Salary & Benefits:

Salary negotiable depending upon education and qualifications. Benefits include subsidized healthcare coverage, retirement plan, life insurance, paid leave, car and cell phone allowances, and voluntary benefits. This position is exempt from Municipal Civil Service, and subject to at-will employment.

Apply at once with letter, resume, and references to City of San Antonio Human Resources Department, Attention: Pamela Evans, Executive Recruiter, P.O. Box 839966, San Antonio, TX 78283. Candidate information may also be submitted in-person Monday through Friday (excluding holidays) from 7:30 a.m. to 5:15 p.m. at the Human Resources Department located at 111 Plaza de Armas. **Applications will be accepted until January 20, 2006 at 5:15 p.m. CST.** Applications may be emailed to saexecsearch@sanantonio.gov. For additional information, contact Pamela Evans at (210) 207-8016.